

Fuller Figures Bookkeeping

Anti-Money Laundering (AML) Compliance Statement

Last Updated: February 2026

## 1. Our Commitment

Fuller Figures Bookkeeping is committed to preventing money laundering, terrorist financing and other financial crime.

We comply with the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017 (as amended) and all relevant UK legislation.

As a professional bookkeeping service provider, we recognise our responsibility to uphold the highest ethical and regulatory standards.

## 2. AML Supervision

Fuller Figures Bookkeeping is supervised for Anti-Money Laundering purposes by the Association of Accounting Technicians (AAT).

Our supervision status can be verified via the AAT licensed member register.

## 3. Client Due Diligence (CDD)

Before entering into a business relationship, we are legally required to:

Verify client identity

Obtain proof of address

Understand the nature and purpose of the business relationship

Assess the risk of money laundering or terrorist financing

We may request documentation including:

Photographic identification

Proof of address

Company incorporation documents

Details of beneficial owners (where applicable)

Failure to provide required documentation may prevent us from acting on your behalf.

#### 4. Ongoing Monitoring

We conduct ongoing monitoring of client relationships in accordance with regulatory requirements. This may include:

Periodic review of identification documents

Updating client risk assessments

Reviewing transactions where necessary

#### 5. Suspicious Activity Reporting

Where we know, suspect, or have reasonable grounds to suspect money laundering or terrorist financing, we are legally required to submit a Suspicious Activity Report (SAR) to the appropriate authorities.

In accordance with legislation, we are prohibited from informing clients if such a report has been made.

#### 6. Record Keeping

AML records are retained for the statutory period following the end of a business relationship, in line with legal requirements.

#### 7. Data Protection

All identification and AML documentation is stored securely and processed in accordance with UK GDPR and the Data Protection Act 2018.

Fuller Figures Bookkeeping is registered with the Information Commissioner's Office.